

LONGHAM PARISH COUNCIL

**The next meeting will be held on Monday 16th July 2018
at 7.30pm in the Village Hall.**

***Longham Parish Council welcomes the public and press to its meetings.
You are able to address the Council during the public participation session but the
law does not permit members of the public and press to take part in the debates.***

S.A. Irving

Sheryl Irving
Clerk to the Council

longhamparishcouncil@gmail.com

Wednesday 18th July 2018

AGENDA

1. Welcome and apologies for absence.
2. To receive any declarations of interest.
3. To approve the minutes of the annual general meeting held on 14th May 2018 and the extraordinary meeting held on 26th June 2018.
4. Meeting open for public participation.
5. To receive County and District Councillors reports.
6. To discuss any matters from the May 2018 minutes (not on the agenda).
7. To discuss planning issues:
 - a) Applications for consideration.
 - b) Decisions to note.
3PL/2018/0654/F - One and a half storey replacement dwelling
Meadow Drift 19 Hoe Road Longham – Undecided.
 - c) To discuss any new issues.
8. To discuss any Highway issues.
 - Flooding in Chapel Road.
 - To receive an update regarding the Parish Partnership Scheme.
 - To discuss any new issues.
9. To discuss any issues relating to the Playing Field.
 - a) To receive an update re purchase of signs.
 - b) To receive an update on the play equipment.
 - c) To discuss the inspection programme.
 - d) To discuss any new issues.
10. To discuss any issues relating to the Clay Pits.

11. To receive an update regarding the installation of a defibrillator.
 12. To review and adopt the following documents:
 - a) Standing Orders
 - b) Financial Regulations
 - c) Risk Strategy and Management Policy
 - d) Asset Register
 - e) Code of Conduct
 13. Financial Matters
 - a) To receive a financial report for the year ending 31st March 2019.
 - b) To receive an update regarding internet banking.
 - c) To receive an update regarding the internal auditors report.
 - d) To authorise financial payments as set out below:

• Clerk – Salary/Allowance (June/July)	£201.40
• HMRC	£45.40
• Unity Trust Bank	£500.00
• BHIB Insurance Brokers	£291.83
• Donation to Village Hall	£TBC
• Donation to Church	£TBC
• Donation to Citizens Advice Bureau	£TBC
 14. Correspondence for circulation
(anything received after the agenda has been published will be circulated at the meeting)
 - Norfolk Constabulary Newsletter
 15. To receive items for the next agenda.
 16. To note the date of the next meeting which will be held at 7.30pm on Monday 10th September 2018 in the Village Hall.
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